

## Form H

## **Committee resolution authorising notice**

## **RESOLVED THAT** the body corporate:

- (a) note the By-Law Breach Record dated [date] submitted by [name];
- (b) issue and serve a [Continuing/Future] By-Law Contravention Notice on [name], the [owner/resident] of Lot [number], for breaching by-law [number] in the circumstances set out in that By-Law Breach Record; and
- (c) execute the By-Law Contravention Notice under its common seal, to be witnessed by the Chairperson/Secretary and another member of the Committee.