

Form A

Committee Resolution

RESOLVED THAT the body corporate instruct [*name of law firm*] to [*describe the work to be undertaken*] in accordance with its letter dated [*insert date*] and the fee proposal and costs agreement attached to that letter (copies of which were tabled at this meeting),

AND THAT:

- (a) the Chairperson, [*name*], be authorised to communicate with, and issue instructions on behalf of the body corporate to, that law firm; and
- (b) an amount of \$[*insert amount*] be paid into that firm's trust account as security for its costs and fees in the matter.